

Start of School Information for Hajek Elementary School

August 3, 2020

BURLESON

INDEPENDENT SCHOOL DISTRICT

BISD First Week - Elementary School

- August 31st is the first week of school
- If you chose Virtual Learning, your whole week will be virtual learning
- If you chose On-Campus, you will have a mix of Virtual and On-campus days, with full On-Campus learning beginning September 8th
 - This allows us to bring small groups of students in and practice protocols and procedures
 - More information on the Virtual schedules during these days will be coming
 - More information on providing Chromebooks for those who don't have them will be coming
 - Normal start and end times will take place on the days of On-campus
 - Normal busses will take place on the days of On-campus
 - Note: This is a normal school day, and the new policies and procedures for visitors, etc. will be followed



Elementary Early Childhood Schedule for BISD First Week

- Knowing that these grades may need more support with protocols and procedures, they are being asked to attend in person more frequently the week of August 31st.
 - The schedule for On-Campus is as follows:
 - Pre-K and Kinder
 - On -campus - Monday, Tuesday, Wednesday, Thursday
 - Virtual - Friday
 - 1st Grade
 - On- campus - Monday, Friday
 - Virtual - Tuesday, Wednesday, Thursday
 - 2nd Grade
 - On campus - Tuesday, Friday
 - Virtual - Monday, Wednesday, Thursday
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Elementary 3-5 Schedule for BISD First Week

- The schedule for On-Campus is as follows:
 - 3rd Grade
 - On - campus - Wednesday
 - Virtual - Monday, Tuesday, Thursday, Friday
 - 4th Grade
 - On- campus - Thursday
 - Virtual - Monday, Tuesday, Wednesday Friday
 - 5th Grade
 - On campus - Thursday
 - Virtual - Monday, Tuesday, Wednesday, Friday



Meet the Teacher

- Virtual Meetings will be set up by each classroom teacher for Thursday, 8/27/2020.
- Times will vary by each individual teacher.
- Families will be contacted and sent an invitation prior to this day.
- Each teacher will also send out a pre-recorded video introducing themselves and give a visual of how their classroom is set-up.



Arrival (Slide A)

- Staff will all wear mask and be on duty, ready for students beginning at 7:15 a.m.
- Administrators will be on duty in the front drop-off lane.
- Students will need to be ready and prepared to exit cars without school assistance.
- Other staff members will be in designated spots at doors and in hallways to ensure students are social distanced.
- All students ages 10 years and older will be required to wear a mask. Family members who walk students to the front should also be masked.
- Kindergarten students will enter through the gym door where their teachers will be awaiting them.
- 1st through 5th graders will go straight to their classroom areas.



Arrival (Slide B)

- If a student chooses to eat breakfast upon arrival, staff will be in the cafeteria monitor for student health and safety.
- Breakfast is served from 7:15 a.m. to 7:30 a.m..
 - After 7:30 a.m., students may pick up a grab & go sack breakfast.
- Please send water bottles for your student that are labeled and full. Water fountains throughout the school will be turned off.
 - Teachers will provide them cups of water in case of an emergency.
- Students are also encouraged to bring healthy, nut-free snacks in their backpacks.

Dismissal (Slide A)

- In order to maintain and monitor for social distancing, the areas explained below have been designated for students each afternoon.
- It is very important that families are consistent with how a student goes home or gets picked-up each and every day to help our staff maintain the health and safety of all.
- Areas for dismissal:
 - Walk-up Pick-up:
 - Students whose families who walk up to get them at the back of gym will still be sent to the gym and listen for their names.
 - Families will need to have their car tags, be masked, and follow social distancing protocols.



Dismissal (Slide B)

- **Walkers & Bike Riders:**
 - Plum St. walkers will meet and leave from the cafeteria.
 - Coral Vine & Park Meadow will meet and leave from the library.
 - McAlister will meet and leave from the green hallway.
 - Staff will monitor for social distancing.
- **Bus & Day-Care Van Riders:**
 - Students will meet and leave from the cafeteria as they are called.
- **ASP students:**
 - Teachers will walk Kindergarten and 1st grade students to the Music Room where ASP workers will check them in.
 - 2nd through 5th graders will remain in their classroom hallways and be assisted and checked in by ASP workers.

Dismissal (Slide C)

- Car Lane Pick-up Students will be walked by staff members and monitored for social distancing until their names are called:
 - Kindergarten and 1st grade students will be walked to the gym by teachers and will exit from the gym when their name is called.
 - 2nd and 5th grade students will be walked to the hallway outside of the area leading to the rotation classes to wait for their name to be called.
 - 3rd and 4th grade students will be walked to the center hallway to wait for their name to be called.
 - Staff will be on duty outside to ensure health and safety. Staff will be wearing disposable gloves for students who need help getting into cars.

Lunch

- In order to maintain consistent social distancing, only one grade level at a time will be in the cafeteria for lunch.
 - We are able to set 4 students per round table.
 - Tables will be properly sanitized between each lunch period.
 - Students with food allergies will be at separate tables.
 - Students who buy their lunch will be assisted by cafeteria workers with food choices to ensure minimal student contact.
 - Staff members will monitor and assist students and ensure social distancing while in lines and at tables.
 - In order to maintain the health and safety of students and staff, families will not be able to eat lunch with their student.
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Recess

- Students will either wash their hands or use hand sanitizer prior to playing on any outdoor equipment.
- Students will either wash their hands or use hand sanitizer after recess as they enter the building.
- Staff will be on duty to monitor for health and safety protocols.

Walking around the building

- Students will be encouraged to wear masks when walking around the building as individuals or as a member of a large group.
- Staff members will monitor for health and safety protocols.
- The hallway tiles will be used to guide students in how to social distance.
 - Each student will maintain a distance of 3 tile lengths to ensure social distancing.

Restrooms

- Teachers will have procedures in their classroom to ensure that only one student is out at a time for a restroom break.
- For whole group restroom breaks, grade levels and classrooms will stagger restroom times and monitor and ensure health and safety protocols are followed.
 - No more than 2 students in a restroom at one time.
 - No more than 1 student at a handwashing station at one time.

School Supplies and Standardized Dress

- Students in both online and in-person classes will be encouraged to have basic school supplies inside a pencil box or zipper pouch.
 - Pencils
 - Crayons
 - Glue
 - Scissors
 - Paper
 - Markers
- For the 2020-2021 school year, all standardized dress requirements have been waived. Please follow the BISD Dress Code.



Clubs, etc.

- To maintain the health and safety of our students and staff there will not be school clubs or after school activities this year.

Please know that COVID - 19 is a fluid situation and guidelines and procedures may change as the guidelines and requirements are updated. Our campus will be following all CDC and TEA guidelines. Those guidelines are attached here:

[CDC Guidelines](#)

[TEA Public Health Guidelines](#)

