

**BISD Middle School Chapters
National Junior Honor Society
Bylaws**

**ARTICLE I
NAME AND PURPOSE**

Section 1. The name of the organizations shall be the Kerr Middle School Chapter and Hughes Middle School Chapter, hereinafter, referred to as the KMS Chapter of the National Junior Honor Society and HMS Chapter of the National Junior Honor Society of BISD Middle Schools.

Section 2. The purpose of this organization shall be to create enthusiasm for scholarship, to stimulate a desire to render service, to promote leadership, to develop character, and to encourage citizenship in students of BISD Middle Schools.

Section 3. The NJHS shall be under the sponsorship and supervision of the National Association of Secondary School Principals (NASSP), 1904 Association Drive, Reston, VA.

**ARTICLE II
THE PRINCIPAL**

Section 1. The principal on each campus shall reserve the right to approve all activities and decisions of the chapter.

Section 2. The principal on each campus shall annually appoint a chapter advisor, who may serve consecutive terms.

Section 3. The principal on each campus shall be a part of the local school district appeal process for non-selection or dismissal cases.

**ARTICLE III
THE CHAPTER ADVISOR**

Section 1. The chapter advisor on each campus shall be responsible for the direct, day-to-day supervision of the chapter and act as liaison between faculty, administration, students, and community.

Section 2. The chapter advisor on each campus shall maintain files on membership, chapter history, activities, and financial transactions.

Section 3. The chapter advisor on each campus shall regularly review each member for compliance with Society standards and obligations.

Section 4. The chapter advisor on each campus shall help the chapter officers understand and carry out their duties.

ARTICLE IV FACULTY COUNCIL

Section 1. The faculty council shall consist of five voting faculty members appointed annually by the principal. No principal may be included on the faculty council.

Section 2. The term of the faculty council shall be one year. Members may be appointed to consecutive terms.

Section 3. The chapter advisor shall be an ex-officio, non-voting, sixth member of the faculty council.

Section 4. The faculty council shall meet at least once a year to select members and when necessary to consider dismissal, non-selection, and warning cases.

ARTICLE V MEMBERSHIP

Section 1. Membership is an honor bestowed upon a student. Selection for membership is by a majority vote of the faculty council and is based on outstanding scholarship, character, leadership, service, and citizenship.

Section 2. The faculty council shall reserve the right to award honorary membership to school officials, principals, teachers, NJHS advisors, or adults in recognition of outstanding service rendered to the school in keeping with the purpose of the National Junior Honor Society.

Section 3. Candidates become members when inducted at a special ceremony.

Section 4. A National Junior Society member who transfers to another school and brings a letter from the former principal or chapter advisor to the new school advisor shall be accepted automatically as a member in the new school's chapter. Transfer members must meet the new chapter's standards in order to retain membership.

Section 5. A member of the NJHS who transfers from this school will be given a letter indicating the status of membership signed by the advisor or principal.

Section 6. Members who resign or are dismissed are never again eligible for membership in NJHS or its benefits.

Section 7. Members are required to participate in any reasonable activity designated by the advisor, the faculty council, or the executive committee. Members may miss no more than two chapter meetings per academic year.

Section 8. Annual chapter dues for each member shall not exceed \$10. The amount shall be subject to the approval of the executive committee of the chapter.

Section 9. Each member of this chapter shall be entitled to wear the official emblem or insignia of the NJHS. All insignia must be procured from the national secretary of the NJHS, 1904 Association Drive, Reston, VA 22091. All insignia are registered in the United States Patent Office, and cannot be duplicated by anyone.

ARTICLE VI SELECTION OF MEMBERS

Section 1. To be eligible for membership, the candidate must be a member of the seventh grade. The student must have been enrolled in a BISD Middle School the previous semester.

Section 2. Candidates must have a cumulative scholastic average of 92.5 in their core classes. Students are awarded an additional .5-point for each Pre-Advanced Placement Class taken.

Example: If a student is taking a Pre-AP, GT or Algebra class, an additional .5 will be added to their average for each course.

Example: The student's average is 92.0 and they are taking Pre-AP Math class the average is now considered a 92.5 for NJHS.

Example: The student's average is 92.0 and they are NOT taking any Pre-AP courses, this academic average is below mandatory grade point average.

Candidates shall then be evaluated on the basis of service, leadership, character, and citizenship. If all of the other requirements have been met, but the student has at least one but no more than two detentions and no ISS placements for the school year, he or she may petition the faculty council for selection by having each of their four core 7th grade teachers fill out a recommendation form. If the detention was assigned by an elective teacher then he or she would need to have that teacher fill out a recommendation form as well. If he or she is selected for membership after this petition, he or she will be on probation for the rest of his or her 8th grade year. If he or she receives another detention during that time, he or she will be dismissed and the natural appeal process will begin. Suspension from school or anything involving a Title I offense or an offense requiring mandatory DAEP placement will not be considered for selection or appeal.

Section 3. The selection of each member to the chapter shall be by a majority vote of the faculty council. The faculty council will meet to review the selection criteria, including the disciplinary record of each nominee.

Section 4. A description of the selection procedure shall be published in an official school publication, which is widely available, in a timely fashion, to all students and parents of the school. The selection procedure shall be determined by the faculty council and shall be consistent with the rules and regulations of the National Junior Honor Society.

Section 5. The National Council and the NASSP shall not review the judgment of the faculty council regarding selection of individual members to local chapters.

ARTICLE VII DISCIPLINE/DISMISSAL

Section 1. The faculty council, in compliance with the rules and regulations of the National Junior Honor society, will develop a dismissal procedure. A written description of the discipline/dismissal procedure will be provided to student.

Section 2. Members who fall below the standards, which was the basis for their selection, shall be promptly warned in writing by the chapter advisor, sign for receiving the warning and given one grading period to correct the deficiency. In the case of flagrant violation of school rules or civil laws, a member does not, necessarily, have to be warned.

Section 3. The faculty council shall determine when an individual has exceeded one warning.

Section 4. In all cases of impending dismissal, a member shall have a right to written notification of charges and a hearing before the faculty council at student request. The member shall then have 10 school days to submit a written appeal stating his/her position to the faculty council and request a hearing before the faculty council.

Section 5. A member who has been dismissed may appeal the decision of the faculty council under the same rules used for disciplinary appeals in the Burleson Independent School District.

Section 6. The National Council and the NASSP shall hear no appeals in dismissal cases.

ARTICLE VIII NOMINATION AND ELECTION OF OFFICERS

Section 1. The officers of this chapter shall be president, vice president, secretary, treasurer, and officer-at-large.

Section 2. There are two ways that members can become officers of their NJHS chapter. The first is the faculty shall nominate officers. Upon acceptance of the nomination, the nominees have one week to campaign, and be elected at a chapter meeting called for that purpose by the advisor. The second is that any member who wishes to be considered for nomination can submit an essay to the advisor. Then the advisor will then conduct the election at a regular meeting of the NJHS. Those members that are elected by the membership shall fill the office for which they are elected.

Section 3. Offices of officers who move, resign, or are dismissed, may be filled by the officer –at-large, with the exception of a vacated presidency, which shall be filled by the vice president. No special election will be held. Once an office has been vacated, that person may not hold it again.

ARTICLE IX OFFICERS' DUTIES AND RESPONSIBILITIES

Section 1. The president shall be responsible for working with the advisor to organize meetings, projects, and other responsibilities as determined by the advisor. The president shall preside over regular monthly meetings, prepare an agenda for each meeting, establish committees as needed, and monitor the status and follow through of all committee work.

Section 2. The vice president shall be responsible for assisting the president in any capacity the president assigns. The vice president shall take over presidential duties when the president is unable to do so.

Section 3. The secretary shall keep the minutes for all meetings. He or she shall, with the approval of the principal or advisor, certify to the National Council the names of those elected to membership during the school year on the annual report submitted each spring to the national secretary.

Section 4. The treasurer shall, with the approval of the principal or advisor, receive and disburse all funds of the chapter, and keep accurate account of receipts and disbursements in keeping with the policy of the school for handling funds of school organizations.

Section 5. The officer-at-large shall be responsible for assisting any of the other officers in any capacity deemed necessary by the president or the advisor. The officer-at-large shall also be the replacement officer for any vacated office except the presidential office, through dismissal, resignation, or the officer no longer attending the school.

**ARTICLE X
EXECUTIVE COMMITTEE**

Section 1. The executive committee shall consist of the officers of the chapter and the chapter advisor.

Section 2. The executive committee shall have general supervision of the affairs of the chapter between its business meetings, make recommendations to the chapter, and determine and perform such other duties as are specified in the chapter by-laws. All actions and recommendations of the executive committee shall be subject to the review of the chapter membership.

Section 3. The executive committee shall have the responsibility for ensuring that chapter activities and procedures follow school policy and regulations.

**ARTICLE XI
MEETINGS**

Section 1. The BISD Middle School Chapter will have regular meetings and members are required to attend.

Section 2. Special meetings approved by the advisor or the president may call only the executive committee.

Section 3. Chapters shall conduct meetings according to Robert's Rules of Order in all points not expressly provided for in these by-laws.

**ARTICLE XII
ACTIVITIES**

Section 1. The chapter shall be involved in one or more service projects during the school year.

Section 2. Each member shall be involved in an individual service project as approved by the chapter advisor.

Section 2. Each member shall be required to have a minimum of 10 individual service hours, 5 per semester, and a minimum of 10 chapter project service hours, completed by May 1.

**ARTICLE XIII
AMENDMENTS**

Section 1. These bylaws may be amended by a two-thirds vote of the chapter, provided that the proposed amendment has been approved by the executive committee: consisting of representatives of all BISD middle schools, NJHS officers, NJHS advisors and the NJHS faculty council.