



BURLESON ISD
Energy Management Dept.
117 S.E. Gregory

FACILITY USE CONTRACT

Contract Date:

Event Title:

Location:
Building(s) / Room(s):

Fee:

Event Date:

Event Begin Time:

Event End Time:

Organization:

Contact name:

Day-Time Phone:

Evening Phone:

Address:

Email address:

TERMS OF LICENSE AGREEMENT

This agreement is entered into by and between the Burlison Independent School District and the above Organization. This agreement contains the Request for Use of School Facilities, Building Use Cost Estimate and Terms of License Agreement.

This license agreement shall extend ONLY to the location and rooms indicated above.

The term of this license agreement is from the above Event Begin Date/Time and End Date/Time.

The District makes no representations that the facility(s) is safe or suitable for the intended use.

CONDUCT:

Organization's employees, volunteers, members, or guests shall abide by all policies, rules and regulations of the District regarding conduct and regarding the use of facility(s), whether now in effect or hereafter adopted. Organization also assumes full responsibility for the conduct of all persons using the facility under this agreement.

LAWS:

Organization shall comply with all federal, state, and local laws, and fire ordinances while using District facilities.

DAMAGES:

Organization accepts full responsibility for protecting District property and equipment, and assumes any and all liability for damages to or repairs or replacements required for buildings, equipment or other District property that result from Organization's use under this agreement.

INSURANCE:

Organization agrees to furnish to the District a certificate of insurance evidencing single limit liability insurance, in the amount of one million dollars (\$1,000,000), and shall name the District as an additional insured on the policy. The insurance shall be through a company acceptable to the District and shall cover both the District and Organization against any and all claims, accidents, damages, liability and expenses in connection with personal injuries or damages that may occur in connection with this agreement.

RESTRICTIONS:

District facilities may not be used for teaching or promoting any theory or doctrine of subversive nature or which is intended to undermine or overthrow the government of the United States. This does not prohibit discussions of controversial subjects in a public forum.

The principal of the building may make additional restrictions that are particular to his/her building with the permission of the Superintendent.

DECORATIONS:

Any decorations or scenery or furniture shall be erected in a manner that will not be destructive of school property, and such erection shall be in accordance with local and state fire marshal regulations and approved by the building principal. All decorations shall be removed from the building before 8:00 a.m. on the day after the building has been used. Under no circumstances, shall scenery or other property be stored in the school. No permanent or temporary improvements or structures shall be constructed on District property or within District facilities unless Organization obtains approval in writing from the District.

ALCOHOL / TOBACCO:

Abide by all laws and policies, including but not limited to those prohibiting the use, sale, or possession of alcoholic beverages, illegal drugs and firearms and the use of tobacco products on school property.

EQUIPMENT:

District equipment shall not be loaned for any reason for use outside District property unless approved by the Superintendent or his designated assistant. Permission for use of equipment of District premises must be made with application, and arrangements made for a District employee to be paid to operate or supervise the equipment.

Organization is responsible for leaving the facility(s) in the same condition and order in which it was found. The facility(s) used by Organization shall be examined carefully after use, and Organization agrees to promptly pay for any loss or damage to the facility(s).

CANCELLATION:

The use of school facilities for school related activities will take precedence over the use of facilities by non-school related organizations. The use of facilities under this license shall not in any way interfere with the operations of the District or any programs, or activities of the District. If required for District purposes, Organization understands that the District reserves the right to withdraw, rescind, or terminate this license on short notice.

If one of our facilities has been reserved the contact person (or designee) on the lease agreement must contact the Energy / Facilities Department in writing or by email 24 hours in advance if you need to cancel your reservation. In the case of inclement weather notification must be given to the Energy / Facilities Department at least one (1) hour prior to the scheduled event, game or practice. Failure to do so will result in the normal charge(s) for the facility and support staff.

If you have any questions, please contact Alissa Mains at alissa.mains@bisdmail.net or you may call 817-245-1146.

Please sign and return a copy of this License to:

Energy, Facilities, Construction Department
Burleson I.S.D.
117 S.E. Gregory St.
Burleson, TX 76028

Phone: 817-245-1146
Fax: 817-447-5931

Contact Name _____

Phone _____

Signature _____

Date _____